

**REPORT TO: PENSION SUB-COMMITTEE OF THE CITY GOVERNANCE COMMITTEE & PENSION BOARD– 8 DECEMBER 2025**

**REPORT ON: PROPOSED TIMETABLE OF MEETINGS FOR 2026**

**REPORT BY: EXECUTIVE DIRECTOR OF CORPORATE SERVICES**

**REPORT NO: 365-2025**

**1 PURPOSE OF REPORT**

This report proposes a suggested programme of meetings of the Pension Sub-Committee and Pension Board in 2026.

**2 RECOMMENDATIONS**

It is recommended that Members of both Sub-Committee and Board examine the dates set out in the timetable in Appendix 1 and agree the proposed programme of meetings.

**3 POLICY IMPLICATIONS**

This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services or funding and so has not been subject to an Integrated Impact Assessment. An appropriate senior manager has reviewed and agreed with this assessment.

**4 CONSULTATIONS**

The Chief Executive and Head of Democratic and Legal Services have been consulted in the preparation of this report

**5 BACKGROUND PAPERS**

None

**PAUL THOMSON  
EXECUTIVE DIRECTOR OF CORPORATE SERVICES**

**10 DECEMBER 2025**

**PENSION SUB-COMMITTEE & PENSION BOARD****TIMETABLE FOR 2026**

| <b>Sub-committee date and time</b>  | <b>Fund Manager to attend</b> | <b>Quarter / Year under consideration</b> | <b>Schedule of proposed committee reports *</b>   |
|-------------------------------------|-------------------------------|---|---|
| Monday<br>23 March 2026<br>at 12pm  | Fidelity                      | 31 December 2025                          | <ul style="list-style-type: none"> <li>- Treasury Management Policy and Strategy</li> <li>- Business Plan</li> <li>- Funding Strategy Statement</li> <li>- Pension Administration Strategy</li> <li>- Statement of Investment Principles Review</li> <li>- Annual Audit Plans 2026/27</li> <li>- Annual Investment Performance Review</li> <li>- Training Plan and Policy</li> <li>- Risk Policy</li> <li>- Procurement Policy</li> </ul> |
| Monday<br>29 June 2026<br>at 12pm   | Legal & General               | 31 March 2026                             | <ul style="list-style-type: none"> <li>- Unaudited Annual Report and Accounts</li> <li>- Annual Governance &amp; Governance Compliance Statements</li> <li>- Environmental, Social &amp; Corporate Governance Policy</li> <li>- Annual Internal Audit Report 2025/26</li> <li>- Opportunistic Mandate – Appointment of Fund Manager</li> </ul>  |
| Monday<br>28 September 2026 at 12pm | Partners Group                | 30 June 2026                              | <ul style="list-style-type: none"> <li>- Draft Audited Annual Report and Accounts</li> <li>- Annual External Audit Report 2025/26</li> <li>- Annual Treasury Management Activity</li> </ul>   |
| Monday<br>14 December 2026 at 12pm  | Apollo                        | 30 September 2026                         | <ul style="list-style-type: none"> <li>- Proposed Timetable of Meetings for 2027</li> <li>- Annual Assessment of Investment Advisory Services</li> <li>- Treasury Management Activity 2026/27 (Mid-year Review)</li> <li>- Overview of Outcomes of 2026 Actuarial Valuation</li> </ul>  |

\* The following standard committee reports will be received quarterly – Funding Update, Risk Register, Pension Administration Performance and Investment Performance Summaries. Annual reports will be received for Socially Responsible Investment Activities and Securities Lending.

**NOTE**

These joint meetings will be held remotely until further notice. Time will be made available half an hour prior to the meetings for the Pension Board to meet, if required.